October 31, 2018

Dear Library Directors,

The State Library is pleased to announce that the first quarter Education Lottery funds, approved by the South Carolina State Legislature, are now available to disburse to county libraries. The amount of funds available at this time totals $68,182, or $1,482.22 per county.


*Each state agency receiving lottery funds shall develop and implement procedures to monitor the expenditures of lottery funds in order to ensure that lottery funds are expended in accordance with applicable state laws, rules, and regulations.*

This language is not new and has existed in prior year provisos. However, the FY 2018-19 version of this proviso states that state agencies must submit their adopted procedures to monitor expenditures of lottery funds to the Executive Budget Office by October 1, 2018. Our procedure is that public libraries must complete a Lottery Compliance Form and submit an annual report of expenditures for these lottery funds at the end of the fiscal year. You do not need to submit invoices or receipts, but should keep all associated paperwork as documentation.

The Legislature requested that all recipients of lottery funds carefully record the expenditures associated with those funds. The State Library will compile an annual report of expenditures and make it available to the South Carolina Department of Administration, South Carolina Executive Budget Office, and the South Carolina General Assembly.

We are working diligently to disburse the first quarter lottery funds; expect to receive this check within the month of November. Upon receipt of these funds, send a signed copy of the Lottery Compliance form back to the State Library. The disbursements of additional lottery funds will be made as soon as those funds become available.

If you have any questions or if I can assist you in any way, please let me know. You may also contact Paula James at (803) 734-8917 or pjames@statelibrary.sc.gov.

Sincerely,

Leesa M. Aiken
Agency Director
South Carolina State Library
laiken@statelibrary.sc.gov
(803) 734-8668

cc: SCSL File
    Paula James